

# MS Teams Phone - User's Guide

## Locating keypad, call history, and your phone number

1. Select "Calls" (represented by a phone icon) in the left side of the Teams app.
2. The keypad is located on the left side of the Calls window.
3. Call history is located on the right side of the Calls window, filterable by the names and numbers of your contacts.
4. For easy reference, your phone number is located below the keypad.

